

Gateshead Council

Cycle Grant



Gateshead experiences congestion problems like many other towns and cities and Gateshead Council is keen to encourage people to cycle as a healthy alternative to commuting by car.

The cycling grants scheme is available to employers who want to provide adequate storage and improve existing facilities for employees who would like to cycle to work.

The scheme is also available for other initiatives run by employers that will encourage more people to cycle to work.

For more information about the scheme or for a list of specialist cycling suppliers, contact Gateshead Council's Travel Plan Coordinator, Lorna Bell at:

**Gateshead Council
Civic Centre
Regent Street
Gateshead
NE8 1HH**

**Tel: 0191 433 3095 or email
lornabell@gateshead.gov.uk**



Details of Cycle Grant

What the Grant is available for

- Grants are available to fund the purchase of cycle stands, cycle shelters or lockers and will cover the cost of installation. The maximum grant available to an employer is £1,000 although the overall cost of the scheme may be more.

How to apply

- The applicant should check with the Council's planning office as to whether planning permission will be required. Evidence of planning permission will be required or where it is not required evidence of this decision, including name of planning officer and date of contact.
- Outline what the money is needed for on the form and attach any additional material such as photocopies of supplier's literature.
- Send your application to Gateshead Council's Travel Plan Coordinator by email or post to the address on the form. Should you require another form, contact Lorna Bell on Tel: 0191 433 3095 or email lornabell@gateshead.gov.uk.
- A decision will be made on your application within three weeks of submission and Gateshead Council will advise you of any improvements it considers necessary.
- The grant can be claimed only after the work is complete. It must be claimed by 31st December by invoice to Gateshead Council and should be accompanied by copy invoices for the full amount.

Conditions of the Grant

- Work will be inspected and the grant paid only where the work is satisfactory and in accordance with the agreed bid.
- Employers receiving grants must promote the availability of the cycle facility and cycle maps provided by Gateshead Council to all employees.
- Employers will ask their employees to complete a simple travel survey before and six months after the cycle facility has been installed and provide this information to the Council's travel plan co-ordinator.

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